

**IBSTONE CE PRIMARY SCHOOL
JOB DESCRIPTION – CLASS TEACHER KS1**

You will have overall responsibility for a class of children as designated by the Headteacher. This overall responsibility will include:-

- Carrying out the duties of a school teacher as set out in the 'School Teachers' Pay & Conditions Document'.
- Continuing to meet the National Teaching Standards.
- Undertaking the coordination of curriculum areas as specified by the Head Teacher.
- Planning and teaching lessons according to school schemes of work and the National Curriculum.
- Engaging with and upholding the school's core Christian values and ethos.
- Carrying out teacher assessment as appropriate and monitoring and evaluating the progress of all children in the class. Moderating children's work with other teachers.
- Submitting long, medium and weekly plans as and when required by the Head Teacher.
- Planning appropriately to meet the needs of all children, through differentiation of tasks.
- Mark and monitor class work and homework, providing constructive feedback in line with the school's marking policy.
- Participate with Performance Appraisal in line with the school policy
- Liaising with other staff, parents, governors, community and other agencies as necessary.
- Encouraging the involvement and support of parents, governors, community and other agencies.
- Day to day responsibility for a well-ordered classroom environment.
- Encouraging children to become independent learners.
- Responsibility for registration and other general administrative matters relating to the class in accordance with the school Quality of Standards.
- Attending staff meetings and Parents' evenings as required.
- Undertaking playground duty as necessary. Walking children to lunch and settling them in the hall. Supervising children into the playground at home time.
- Abiding by the policies of the school and being particularly aware of the Safeguarding Procedures and Policies, Health & Safety policy and issues thus ensuring that the school environment is as safe as possible at all times.
- Participating in CPD
- Abiding by the statutorily required 1265 hours as organised by the Head Teacher.

Agreed by **Date**

Head Teacher **Date**

NB The requirements of the Head Teacher described above will be fair, reasonable and in accordance with the Conditions of Employment as described in the School Teacher's Pay & Conditions Document.